

## HALLS, CEMETERIES AND ALLOTMENTS COMMITTEE

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**Date:** Monday 14 September 2020

**Title:** Operational Report - Progress on improvements & repairs since last meeting

**Contact Officer:** Operations and Estates Officer - John Hickman

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### **Background**

The purpose of this report is to update Members on the progress of improvements and repairs carried out by the Council's own workforce and contractors, since the last meeting.

### **Current Situation**

#### Town Hall & 51 Market Square

The works team have replaced one pane of glass, removed the non-operational storage heaters, and cleared all the debris from the former opticians.

The Fixed Wire Testing remedial works have been completed, by the Council's electrical contractor.

Works team have fitted a new door guard to the office managers door and archive room door in the Town Hall.

#### Corn Exchange

Works team have carried out PAT testing to electrical equipment for the new bar; purchased materials and made replacement legs for the stage.

#### Burwell Hall

Works team has carried out repairs to fire door seals as required.

### **Environmental impact**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

### **Risk**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

**Financial implications**

There are no financial implications arising directly from this report.

**Recommendations**

Member are invited to note the report.